

THE BUZZ: Academic Affairs Weekly Newsletter



The Deans

Integrations Curriculum Canvas page: I am pleased to announce a new [Integrations Curriculum – Faculty Resources Canvas page](#). It is meant to be a one-stop shop for accessing resources needed to teach any Integrations Curriculum course or engagement. The Canvas page is a dynamic space. If there is additional information you would like added, please send those suggestions my way. You will also find that in some cases we are seeking additional resources (e.g., sample syllabi, sample assignments, activities) and welcome any examples people are willing to share. You should find the course available on your Canvas Dashboard now. If you do not see it there or have any difficulty accessing this Canvas course, please contact Cathy Robak (CROBAK@CSBSJU.EDU).

Faculty Awards: In the coming weeks you will be receiving calls for nominations for the following faculty awards. Each call will share specifics for the award. The award recipients will be recognized at the Academic Affairs Awards Ceremony on May 8.

- Sister Mary Grell and Robert L. Spaeth Teacher of Distinction Award
- Linda Mealey Faculty/Student Collaborative Research and Creativity Award
- Sister Linda Kulzer Gender Education Award
- Jennifer Galovich Service Award
- Catholic Benedictine Educator Award
- Academic Advisor of the Year Award

The 2022 Academic Affairs Awards and Recognitions can be found [here](#). Please watch your email and The Buzz for information regarding these awards.

Nomination deadlines:

- Sister Mary Grell and Robert L. Spaeth Teacher of Distinction Award: 2/5/2023
- Linda Mealey Faculty/Student Collaborative Research and Creativity Award: 2/5/2023.
- Benedictine Educator Award: 2/8/2023
- Sister Linda Kulzer Gender Education Award: 2/14/23

See attached documents for eligibility criteria and additional information.

FDRC

FDRC Co-chair office hours 1/31 4-5 pm via zoom: FDRC Co-Chairs will be holding office hours for faculty with questions about professional development or curriculum development applications for the upcoming deadline. The office hours will be held via zoom on January 31st from 4-5 PM. The deadline for the last call for 2022-2023 funding (limited funds remain) and first call for 2023-2024 funding is February 3, 2023. These office hours are a great time to ask questions about the application and new

excel budget worksheet if you have them. Zoom Link:
<https://csbsju.zoom.us/j/98310529923?from=addon>

Center for Teaching and Learning

The CSB/SJU HHMI Inclusive Excellence Grant Team and the Center for Teaching and Learning (CTL) invite you to some exciting events in our Inclusive Teaching Speaker Series this spring.

Dr. Lorgia García Peña will join us for a virtual book group discussion on her wonderful new book, *Community as Rebellion: A Syllabus for Surviving Academia as a Woman of Color*. The first ten participants to sign up for the book will receive a hard copy of Dr. García Peña's new book. The book club will meet two times during the spring semester and Dr. García Peña will join the book club virtually for their second meeting. *For more information about the book group, please see the flyer attached to this email. To sign up for the book group, please click [HERE](#) by January 27th.*

On Wednesday, March 15th, **Dr. Tracie M. Addy, co-author of *What Inclusive Instructors Do: Principles and Practices for Excellence in College Teaching*, will offer an interactive faculty workshop from 4:30-6:00pm on "Small, Practical Steps for Building More Inclusive Classrooms,"** as well as a small lunch discussion on tools to support inclusive teaching.

Please stay tuned for additional details about these events and other faculty development opportunities, including a 2022-23 Inclusive Pedagogy practitioner certificate and digital badge.

Faculty Development and Research Committee

Grant Proposal Calls:

The Faculty Development and Research Committee (FDRC) invites proposals for Professional Development funds and for Curriculum and Program Development funds. This invitation is for funding to be used this fiscal year 2022-2023 (limited funds available) *OR* next fiscal year 2023-2024 (beginning July 2023). Applications are due by **Friday February 3rd at 11:59PM**.

Attached are the guidelines for proposals and budgets. Please read them carefully and follow all guidelines to ensure your proposal is adequate for review. **Please note:** There is a new budget template to accompany FDRC applications. This is a change from past years. When completing the budget template, please include a description of each expense category (Example – if spending \$450 for lodging, indicate that it could be 3 nights x \$150 per night).

When you submit, the forms manager instructs you to upload your proposal as a PDF and then your budget using the attached excel template. Proposals and budgets may be submitted to this link when completed: <https://www.csbsju.edu/forms/QCQ7MBV8NG>

This information can also be found on the CSB and SJU website: <https://www.csbsju.edu/academic-affairs/faculty-resources>

If you have questions, please reach out to the co-chairs Ashley Fink and Emily Heying

Title IX and Project EMBRACE

As an employee of CSB and SJU, you may have a student approach you with issues of sexual harassment, sexual assault, dating or domestic violence, and stalking. Incidents such as these often cause a student significant trauma. The impact of trauma can be experienced in many ways, including:

- Behavior (feeling numb, distant, overwhelmed, anxious, etc.)

- Memory
- Cognitive abilities (having difficulty focusing, completing tasks, etc.)
- Physical health (stomach pain, gastrointestinal issues, headaches, etc.)

It is important to know the resources available to students. As a required reporter, you must report any known incident of sexual misconduct (broad term for the misconduct listed above) to the Title IX Office. The Title IX Coordinator(s) work together to provide support, resources, and reporting options to students, staff, and faculty. To report sexual misconduct, contact the CSB Title IX Coordinator, Tamara Hennes-Vix at 320-363-5943 or the Interim SJU Title IX Coordinator, Patty Weishaar at 320-363-2113. The Title IX Coordinator(s) are available to discuss supportive resources with you or with students. If a concern is raised and the student feels most comfortable with you being present, you may accompany the student to a meeting with the Title IX Office.

Some students may not want the incident reported on campus. Providing confidential resources at the beginning of a semester can allow students a choice and voice in identifying their needs. Conversations with confidential resources are privileged, meaning that they cannot be disclosed to another without the reporter's consent, except in certain limited circumstances such as allegations involving the physical or sexual abuse of a person under 18 or an immediate and serious threat to any person or property.

Confidential Resources: CSB and SJU Counseling: 320-363-3236 CSB and SJU Health Services: 320-363-5605 Central MN Sexual Assault Center (24-hour sexual assault hotline) To set-up a meeting with an advocate on the CSB or SJU campus go to: <http://calendly.com/cmsac> or call 320-251-4357. They can also assist in filing restraining/protective orders. Anna Marie's Alliance (24-hour dating/domestic violence hotline) To set up a meeting with an advocate, call 320-253-6900. They can also assist in filing restraining/protective orders. Central MN Mental Health Center (24-hour mental health hotline): 1-800-635-8008

There are additional resources available regarding healing and prevention on the Project EMBRACE website. The Project EMBRACE Coordinator, Dani Lindner, is available to educate on these very important topics to help spread awareness and to help prevent these issues from occurring in the future. Dani Lindner can be reached at 320-363-2036.

Check-out the following websites for further information on resources and support: Title IX: Title IX – Sexual Misconduct Prevention – CSB+SJU Project EMBRACE: Project EMBRACE – CSB+SJU

Libraries

Book Shots Podcast Series: The Book Shot Podcast is a short podcast where we visit with a member of the CSB+SJU community and chat about a book that has resonated with them. If you are interested, please contact Sarah Gewirtz (sgewirtz@csbsju.edu). In the meantime, listen to previous Book Shots from the link below. [More Information](#)

Registrar

Please review your class rosters:



Important Dates for Semester

- [Academic Calendars](#)
- [Important Dates for Spring](#)
- [Add/Drop Dates & Deadlines](#)

Dropping/Adding Courses - Students have through Monday, January 23 to drop/add using banner web. After the first week of classes, students should fill out drop & add requests **online** via Forms Manager. All these forms are available in the Registrar's online forms: <http://www.csbsju.edu/registrar/current-students/student-forms>

Students are responsible for adding courses they are attending and dropping courses they are not attending.

If a student on your roster has not arrived for the term, please use the Enrollment Verification Survey via the HIVE to raise a 'Never Attended Flag' for the student. This will alert both Academic Advising and others in the student's network that the student has not arrived for the term. Any student who fails to properly drop a course may be subject to a failing grade at the end of the semester.

Research and Grants Office

Want to **Shout Out** your own achievements or raise up one of our colleagues? Tell us about a new publication or book, an award or recognition, the launch or culmination of a project, and/or other accomplishments that your colleagues should know about. Click here to [Submit a Shout Out](#) or find the link on the Research & Grants Office page: www.csbsju.edu/research-grants.

Information Technology

Are your students using technology on campus to the fullest to help them succeed? If not, we can help! We are offering sessions in your classroom to show students the different technologies they can utilize to help them feel more confident on how to use them and how to find help if they need it.

We are offering a basic session or an advanced session. During the basic session we will cover topics such as: Folio, Outlook, Canvas, One Drive, downloading the Office programs, how to utilize the resources available from the Library (booking a room) and how to find help through IT Services. In the advanced session we will go a little more in-depth on how to utilize Outlook (rules, calendaring, etc.) and features in Word they may not be utilizing (tracking changes, saving to OneDrive, etc.), and Excel items such basic functions. We will also cover Teams and how to utilize it for a class. Or, if you have specific items you'd like your students to know how to use, we can add that to either session.

If you are interested in a session like this with your students, please contact Cathy Robak at crobak@csbsju.edu or 363-5411 to setup a time.

Instructional Technology Day 5/16/2023: Please save the date Tuesday, May 16th for Instructional Technology Day 2023! More information will be shared as we develop it. If you have topics you're interested in learning more about or something you'd like to present on, please contact Miranda Novak at mnovak@csbsju.edu.

Adding the Academic Calendar or Your Class Schedule to Your Outlook Calendar

Import your class schedule, academic calendar or other events (i.e. student employment work schedule, music lessons, office hours) that rotate on the CSB/SJU class schedule into your Outlook calendar. Click [More Information](#) for instructions. Contact the Help Desk at helpdesk@csbsju.edu or 320-363-2228 with questions. [More Information](#)

The Experience HUB

Center for Global Education

Education Abroad Short-Term Programs 2024: I am writing to encourage you to consider applying to develop and direct a short-term education abroad program in spring or summer 2024. Short-term international education programs are unique opportunities for faculty to develop innovative and creative educational programs for CSB and SJU students. The Center for Global Education (CGE) is pleased to have the opportunity to work with faculty in delivering these transformative experiences to our students.

The 2024 short-term proposal form includes two tracks for short-term programs: Spring 2024 embedded semester courses and Summer 2024 programs. An embedded course is a 4-credit course that students will take as part of their spring semester course offerings. The embedded course will start on campus during spring CD mod, (equivalent to 2 credits), and then have an international field component (equivalent to 2 credits).

Our office invites faculty to submit their [short-term program proposal](#) to CGE by **January 30, 2023 at 9 am**. The proposals will be reviewed by CGE, Academic Affairs, and the CGE Faculty Advisory Committee. Faculty will be notified if their proposal is approved, and they will then need to send appropriate course information to the Curriculum Committee by March 10, 2023.

We encourage interested faculty to review the [Study Abroad Resources for Faculty & Staff](#) Canvas page. Thank you for your continued support of international education. We look forward to partnering with you in the new year. Please feel free to contact me at kclancy001@csbsju.edu if you have further questions.

Office of Undergraduate Research

Winchell Undergraduate Research Symposium: We are thrilled to share that CSB and SJU are hosting the Winchell Undergraduate Research Symposium on **April 29, 2023**. The Winchell Symposium prepares undergrads to enter STEM fields by providing a forum for students to showcase their scientific research, receive comments from professional scientists & peers, and network with professionals in the fields they aspire to enter. We encourage students to build off of their CSC Day experience (4/27) and consider presenting at the Winchell Symposium! The Office of Undergraduate Research & Scholars will provide funding to student presenters to cover registration fees. As you plan for spring semester, we hope STEM faculty and students will consider attending or presenting at the Symposium!

If you have questions, please contact Winchell Planning Committee Chair, Dr. Lisa Gentile, or undergradresearch@csbsju.edu with questions! <https://www.mnmas.org/about-winchell-research-symposium>

Faculty Governance

Joint Faculty Senate Meeting (4:30-6:00) Tuesday, January 24 Gorecki 204

- **In-Person** for Senators/ex officio members/presenters/any individuals wishing to speak
- **Virtual** for faculty/staff observers: <https://csbsju.zoom.us/j/96321358151>

Joint Faculty Assembly (4:30-5:50 pm) Tuesday, February 2 Zoom

<https://csbsju.zoom.us/j/98269442900>

See the email from the JFA Chair and Vice Chair on 8/22/22 for all meeting dates. For more information regarding these meetings watch for emails from jfachairandvicechair@csbsju.edu.

Human Resources

New App with Vital WorkLife: Download the free employee assistance App from Vital WorkLife to have resources at your fingertips. It is a free, confidential program for CSBSJU employees and family members. [More Information](#)

CSB Employees username: csbsju

SJU Employees username: csbsju2

Password for both: member

Benedictine Institute of Saint John's

We invite ALL faculty to participate in these upcoming programs to better understand our Catholic and Benedictine character. Please do not assume these are just for faculty of a particular faith or already knowledgeable about the Catholic Benedictine perspective. The links below will take you to a page on the Benedictine Institute website where you can learn more about each opportunity as well as find an application/sign-up link. Please contact me at RNarloch@csbsju.edu if you have any questions.

Collegium's Annual Colloquy (Faculty) June 2-9, 2023 at University of Portland

Intended for: Faculty at Catholic colleges and universities around the US & Canada

Focus: Explore the landscape of Catholic higher education and help faculty members reflect on what role they, as individuals, play within that context.

Application deadline: February 28, 2023

For more information: <https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/collegium-a-colloquy-on-faith-and-intellectual-life>

ABCU/Benedictine Pedagogy Conference (Faculty & Staff) June 26-29, 2023 at Saint Leo University, Saint Leo, Florida

Intended for: Faculty and staff at the 13 Benedictine colleges and universities in the US and Canada

Focus: Help faculty and staff from Catholic Benedictine institutions find ways to enrich the classroom/workplace to better serve the university mission and enrich the student experience. This year's conference will have an emphasis on incorporating a Benedictine perspective within a school's core curriculum and how courses outside of Theology/Religious Studies can play a central role.

Application deadline: February 28, 2023

For more information and the call for presentation proposals: <https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/benedictine-pedagogy/abcu-conference>

***Note. There are opportunities to present at this conference, though not requirement to do so. Click on the above link for more info. Presentation submission deadline is February 28, 2023.*

Benedictine Education Program (Faculty & Staff)

Four-meeting sequence at either CSB or SJU, some starting as early as January 25, 2023.

Intended for: All employees

Focus: Provides an introduction to the hallmarks of Benedictine education and life by monastic members, so that faculty and staff may gain a better understanding of our mission and heritage.

Sign-up deadline: Deadline is a week before the start of each session.

For more info and to register: <https://www.csbsju.edu/benedictine-institute/2022-2023-events-and-programs/benedictine-education-program>

The Buzz on Campus

Erik Benson's Maker Art Exhibit: The SJU Art Center is excited to announce it will be hosting the work of Erik Benson. Erik is a Minneapolis based painter. Maker, represents three years of work by Erik and looks at themes of fatherhood, living through the pandemic and political unrest.

SJU Gallery Hours: Tuesday-Saturday 2-6pm and Thursday 2-8pm [More Information](#)

Robin Wall Kimmerer - [Indigenous Knowledge and Spirituality for Sustainability](#) Thursday, Jan 26, 2023 7:00 p.m. Pellegrine Auditorium, SJU Robin Wall Kimmerer is a mother, scientist, decorated professor, and enrolled member of the Citizen Potawatomi Nation. She will discuss topics at the intersection of Indigenous knowledge, spirituality, and science. (poster attached)

Benedictine Institute Lunch n Learn: Always We Begin Again! From Right Answers to Cultural Humility Thursday, February 2, 2023 Quad 264 - SJU

Presented by Program Director of Conversatio: Creating a Culture of Encounter, Donelle Poling We'll explore how Benedictine spirituality and cultural humility can broaden our perspectives and deepen our understanding to create more inclusive communities. Faculty, monastics, and staff are welcome to register for this event. Lunch and program are compliments of the Benedictine Institute. [More Information](#)

LLAS Spring 2023 Series with COPAL: Claudia Lainez and Ally Wilson: Claudia Lainez and Ally Wilson (CSB Alum) present "Workers Center Initiative to Improve Life for Latin American Families in Minnesota." Join this informative session on **Monday, Feb. 6 in the Multicultural Center (CSB) at 7:00 PM.** Learn how COPAL developed the Workers Center, based in Minneapolis, to address the immediate and long-term economic challenges of Latinx communities and how their focus is changing lives!

LAI Welcomes Acclaimed Author Sun Yung Shin-Tuesday, February 7

스신 선 영 Sun Yung Shin Public Reading & Conversation Tuesday, February 7, 7:00 p.m.

Upper Gorecki, CSB. Join us for an evening with Sun, an award-winning author and poet presentation. [More Information](#)

Inclusive Organizing Workshop: Thursday, February 16, 2023 7 p.m. Multicultural Center, CSB

Sr. Linda Kulzer Gender Award winner, Dr. Corrie Grosse, will be reprising her Inclusive Organizing Workshop, held last fall at Milk and Honey Ciders, on campus this spring. This workshop is based on lessons learned and described in her recent book, [Working Across Lines: Resisting Extreme Energy Extraction](#). This is a hopeful, inspiring, and pragmatic workshop, helping participants see how they can work with people across lines of difference to create positive social change. Geared toward students and student organizing, this presentation will be of particular use for CSD students.

Fifth Tournées Film Festival at CSBSJU: The Festival includes six films over six weeks and has been approved as an ARTE series of events. As you put final touches on your spring 2023 syllabi, please consider incorporating our French-language Film Festival selections.

All films are free of charge and will be subtitled in English. Each film will be introduced by a guest speaker from our community and after the screening, there will be an opportunity for moderated discussion. Film screenings start at 6:30pm.

- **February 14:** "[Lost Illusions](#)" (Xavier Giannoli, 2021), in collaboration with the French Club
- **February 24:** "[Lingui, the Sacred Bonds](#)" (Mahamat-Saleh Haroun, 2021), in collaboration with the Center for Global Education

- **March 1:** "[Happening](#)" (Audrey Diwan, 2021), in collaboration with Gender Studies
- **March 14:** "[The Monopoly of Violence](#)" (David Dufresne, 2020), in collaboration with Peace Studies
- **March 22:** "[Mr. Klein](#)" (Joseph Losey, 1976), in collaboration with German Studies (Languages and Cultures)
- **March 30:** "[Josep](#)" (Aurel, 2020), in collaboration with Hispanic Studies

More details on locations of screenings will follow—keep an eye on the Bulletin Board for more information.

Theology on Tap: Dorothy Day Expert Jeffry Odell Korgen Visits CSBSJU/SOT

Thursday, Feb. 23 from 8:00-9:15 PM in Brother Willie's Pub, Jeffry Odell Korgen will share excerpts from his forthcoming graphic biography of Dorothy Day, beloved and controversial co-founder of the Catholic Worker movement of the 20th Century and author of "The Long Loneliness," as well as stories from his seven-year experience collecting and bringing to the Vatican evidence for canonization. Everyone welcome! [More Information](#)

Do you have information for The Buzz? If you have information you would like included in The Buzz please submit to this link: [The BUZZ information](#)

The Buzz can be found on the Academic Affairs website under related links.

<https://www.csbsju.edu/academic-affairs>